

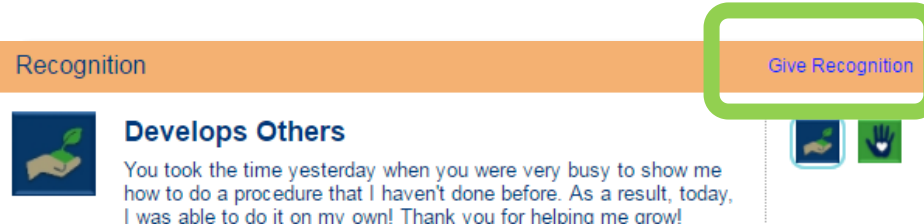
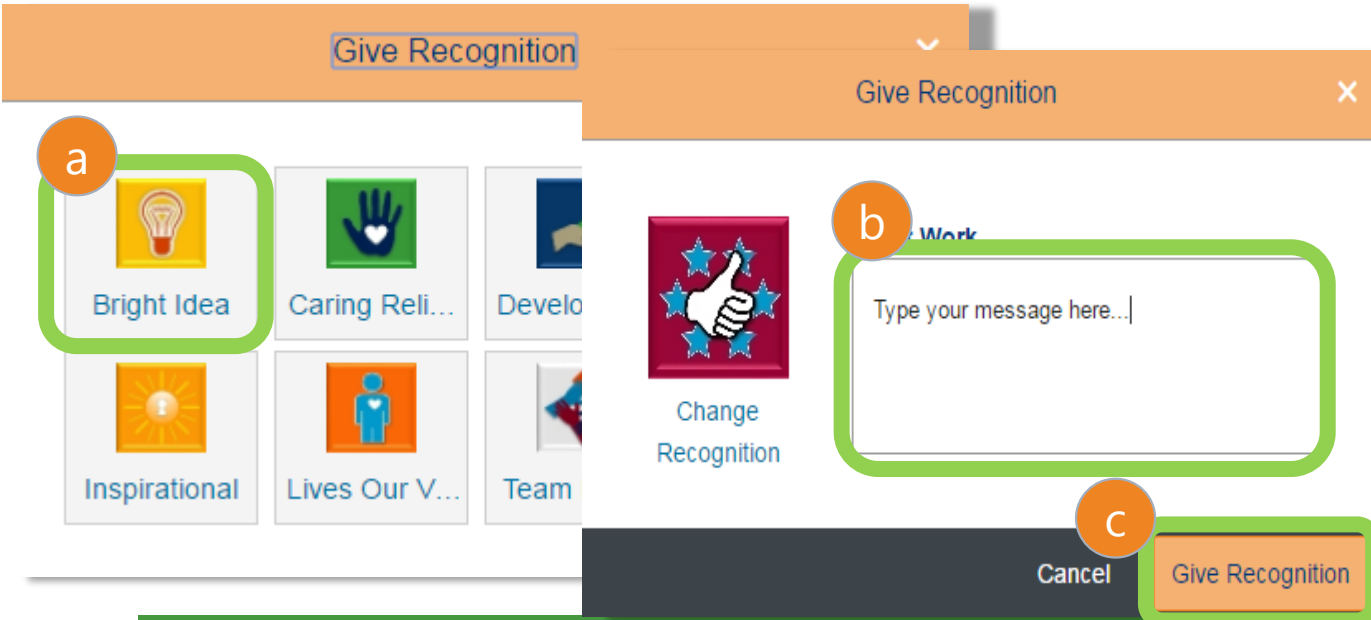


# Giving Recognition to another Caregiver

**1** 

**2** 

**3** 

**4** 

1. Click the link to SuccessFactors from your intranet home page and log in.

2. In the **Search bar**, type the name of the person you want to recognize, and then click on the name when it appears.

3. When the person's Profile page opens, scroll down and click on **Give Recognition**.

4. Choose (a) a **badge**, type your (b) recognition **message** and click (c) **Give Recognition**.